

To: Smith, Monica[smith.monica@epa.gov]; Rawls, Maurice[Rawls.Maurice@epa.gov]
Cc: Webster, Susan[webster.susan@epa.gov]; Petersen, Chris[petersen.chris@epa.gov]; Foster, Althea[Foster.Althea@epa.gov]; Torres, Michael[torres.michael@epa.gov]; Brown, Cynthia[Brown.Cynthia@epa.gov]
From: Howard, AshleyA
Sent: Tue 8/18/2015 2:05:37 AM
Subject: RE: Ashley - can you deploy to Durango on Tuesday 8/18?

I am having trouble with the voucher so I will come up earlier tomorrow to get everything set up.

Here is the concur error:

This Concur Service is currently unava

Sorry, we don't like this message either.

We are performing system maintenance and apolo
for the inconvenience. We will be back online short



Thanks,

Ashley

From: Smith, Monica
Sent: Monday, August 17, 2015 4:42 PM
To: Howard, AshleyA; Rawls, Maurice
Cc: Webster, Susan; Petersen, Chris; Foster, Althea; Torres, Michael; Brown, Cynthia
Subject: Ashley - can you deploy to Durango on Tuesday 8/18?

Ashley – David Gray has requested some assistance at the JIC in Durango to help address congressional inquiries on the GKM. You will be tracking, managing and responding to inquiries. You will need to be out for at least 10 days to 2 weeks.

I am cc'ing Maurice on this email so he is informed of the request for you to deploy in this capacity.

Please let me know if you are available and able to deploy on Tuesday 8/18.

From: Gray, David
Sent: Monday, August 17, 2015 3:38 PM
To: Smith, Monica;
Cc: Webster, Susan; Petersen, Chris; Torres, Michael; Brown, Cynthia

Here is a copy of the request.

From: Smith, Paula
Sent: Monday, August 17, 2015 12:46 PM
To: Carey, Curtis; Gray, David; Zito, Kelly
Subject: Congressional help at the JIC
Importance: High

Nancy has requested help for congressional inquiries on GKM at the JIC. Ideally candidate would be familiar with Congressional and Intergov Liaison work and would serve to track, manage, respond (where possible), ensure consistency with responses, or route to appropriate responders. We have a one-woman shop here in Rebecca Russo, who is working 80% time on this but has a number of year end responsibilities too. Do any of you have someone who could travel to Durango to assist Nancy on this task? Please advise. Thanks a million for your consideration!

- Paula